

From: "Margaret Moriarty" <moriarty@uottawa.ca>
Subject: RE: Gentle reminder --> [Fwd: RE: Procedure of appeal]
Date: Fri, 22 February, 2013 4:55 pm
To: "nali065@uottawa.ca" <nali065@uottawa.ca>
Cc: "DEANGRAD" <deangrad@uottawa.ca>, "Christine Bourbonnais-Hendley" <cbourbon@uottawa.ca>, "Sarah Charette" <scharet2@uottawa.ca>, "Sonia Letourneau" <sletourn@uottawa.ca>

Dear Mr. Ali,

I am responding to the two points you raised in your e-mail dated 12 February 2013:

Your e-mail:

"At the graduate level, the jury's decision may, however, be appealed to the Executive Committee of the Faculty of Graduate and Postdoctoral Studies on the grounds that appropriate procedures were not followed. Students who are not satisfied with the outcome of this process can appeal, on the grounds that appropriate procedures were not followed, to the Senate Appeals Committee."

1. I understand that I can only appeal based on the ground that "appropriate procedures" were not followed. I assume this means the appropriate procedure for thesis and thesis evaluations. If this is correct, please provide any and all applicable "appropriate procedures." I am not looking for the appropriate procedures to file an appeal - I have already been informed that the appeal policy applicable is Regulation 10.3.1.

2. Can you please provide the appropriate procedures mentioned in the last sentence?

In the event you are not able to address these questions, kindly direct me to the person I can contact to provide the information requested.

My responses:

1. The procedures relating to the evaluation and defence of theses are set out in Section G of the General Regulations of the FGPS, which are posted on the FGSP website.

2. Each case before the Executive Committee of the FGPS is assessed based on the written submission received from the student, the relevant documents from the student's file, and any comments received on the appeal from the academic unit concerned. Each case before the committee is unique. If the appeal is not granted or is only partially granted, the e-mail sent to the student about the decision informs him or her of their right to appeal to the Senate Appeals Committee. The procedures for filing an appeal with that committee are available at the following link <http://web5.uottawa.ca/admingov/committee-document.html?id=32&docid=2>

At each step, the student decides what elements to include in their appeal whether it be to the Executive Committee of the FGPS or to the Senate Appeals Committee.

Sincerely

Margaret Moriarty, Ph.D. (C. Trans. ATIO)
Secrétaire générale/Secretary General
Faculté des études supérieures et postdoctorales
Faculty of Graduate and Postdoctoral Studies
Tél./Tel: (613) 562-5800 poste/ext.: 1221

-----Original Message-----

From: nali065@uottawa.ca [mailto:nali065@uottawa.ca]
Sent: Friday February 22, 2013 11:58 AM
To: Margaret Moriarty
Cc: sfuoappeals@gmail.com
Subject: Gentle reminder --> [Fwd: RE: Procedure of appeal]

Dear Dr. Moriarity:

In light of my request below, this is a gentle reminder that I await your answers to my questions on "appropriate procedures" of appeal. This information is imperative to enable me to begin preparing my appeal. Look forward to hearing from you.

Many thanks and kind regards,

Nicholas

-----Original Message-----

From: nali065@uottawa.ca [mailto:nali065@uottawa.ca]
Sent: February 12, 2013 1:51 PM
To: Sarah Charette
Cc: Sonia Letourneau; 'nali065@uottawa.ca'; DEANGRAD
Subject: RE: Procedure of appeal

Dear Sarah:

Thank you for the information provided; unfortunately it does not answer my questions.

The appeal I am filling is related to my thesis evaluation and the applicable regulation is regulation 10.3 on Revision of Grades and Appeals (<http://web5.uottawa.ca/admingov/regulations.html#r43>). The section pertinent to my case states:

"At the graduate level, the jury's decision may, however, be appealed to the Executive Committee of the Faculty of Graduate and Postdoctoral Studies on the grounds that appropriate procedures were not followed. Students who are not satisfied with the outcome of this process can appeal, on the grounds that appropriate procedures were not followed, to the Senate Appeals Committee."

My questions are:

1. I understand that I can only appeal based on the ground that "appropriate procedures" were not followed. I assume this means the appropriate procedure for thesis and thesis evaluations. If this is correct, please provide any and all applicable "appropriate procedures." I am not looking for the appropriate procedures to file an appeal - I have already been informed that the appeal policy applicable is Regulation 10.3.

Response: The procedures relating to the evaluation and defence of theses are set out in Section G of the General Regulations of the FGPS, which are posted on the FGSP website.

2. Can you please provide the appropriate procedures mentioned in the last sentence?

In the event you are not able to address these questions, kindly direct me to the person I can contact to provide the information requested.

Kind regards,

Nicholas

> Dear Mr. Ali,
>
> You can appeal to the Executive Committee of the FGPS, indicating the
> basis for your appeal. You do so by writing to the attention of the
> Executive Committee of the FGPS, within 10 working days following the date
> at which you were notified of the decision being contested. When you send
> your letter of appeal, you should provide any document that supports your
> appeal/argumentation.
>
> The following link will lead you to the FGPS Regulations and Procedures
> regarding theses and research papers:
> <http://www.grad.uottawa.ca/Default.aspx?tabid=3572>.
>
> Sincerely,
>
> Sarah
>
> Sarah C. Charette
> Secrétaire/Secretary
> Faculté des Études Supérieures et Postdoctorales/Faculty of Graduate and
> Postdoctoral Studies
> scharet2@uottawa.ca
> Tél.: 613-562-5800 ext. 1223
> 115 rue Séraphin-Marion
> Ottawa, Ontario K1N 6N5
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> -----Original Message-----
> From: Sonia Letourneau
> Sent: February 7, 2013 1:51 PM
> To: 'nali065@uottawa.ca'
> Cc: DEANGRAD; Sarah Charette
> Subject: RE: Procedure of appeal
>
> Good afternoon,
>
> Sarah Charette will respond to your email shortly.
>
> Cordially,
>
> Sonia Létourneau
> Tél. / Tel: 613-562-5800, poste / ext. 1234
> Téléc. / Fax: 613-562-5730
> sletourn@uottawa.ca
>
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> -----Original Message-----
> From: nali065@uottawa.ca [mailto:nali065@uottawa.ca]
> Sent: 7 février 2013 13:40
> To: Sonia Letourneau
> Cc: 'nali065@uottawa.ca'; DEANGRAD; Sarah Charette
> Subject: Re: Procedure of appeal

> Sonia:
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>

> Thank you for your response. Unfortunately it does not answer my questions
> addressed to the Dean. The policy on appeals for thesis evaluations states
> that appeals must be based on the grounds that "appropriate procedures"
> were not followed. I assume this means appropriate procedures for the
> evaluation of theses. Can you please provide me with any policy,
> regulation or procedure regarding the evaluation of theses? I understand
> that my appeal must be limited to any issue arising from a potential
> breach of those procedures. I look forward to hearing from you.

> Kind regards,
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> Nicholas
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> Dear Dr. Hastings:
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> Re. your letter dated January 30th 2013, you referred me to paragraph 10
> in the Appeal procedures. Paragraph 10 of the Appeal Procedure states:

> "Comprehensive examinations, thesis evaluations and thesis defences, being
> conducted by a panel of examiners in accordance with established
> procedures, are not subject to the appeal provisions of this regulation.
> Their decisions may, however, be appealed to the Executive Committee of
> the Faculty of Graduate and Postdoctoral Studies, which, depending on the
> nature of the complaint, will take appropriate action to ensure that it is
> clear that justice has been done. If the student is not satisfied with the
> outcome of such action, he may appeal to the Senate Appeals Committee on
> the grounds that appropriate procedures have not been followed."

> Questions:

- > 1. Can you please provide the established procedures mentioned in
> the first sentence of paragraph 10?, and
- > 2. Can you please provide the appropriate procedures mentioned in
> the last sentence of paragraph 10?

>
> In the event you are not able to address these questions, kindly direct me
> to the person I can contact to provide the information requested. Dr.
> Hastings I am grateful for your help with this matter.

> Kind regards,
>
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> Nicholas
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>> Good afternoon Mr. Ali,
>>
>> Dean Hastings has asked me to send you some information concerning the
>> procedure of appeal. Requests of appeal must be submitted within 10
>> working days from receipt of the decision (in your case, the deadline
>> is Friday, February 15th). The documentation should be sent to the
>> office of the Assistant Dean and Secretary General, Dr. Moriarty. The
>> request of appeal will then be examined by the Executive Committee of
>> the FGPS. If your appeal is not granted, you can submit a request of
>> appeal to the Senate Appeals Committee.
>>
>> For any further information concerning the procedure of appeal, you
>> can contact Ms. Sarah Charette
>> (scharet2@uottawa.ca<<mailto:scharet2@uottawa.ca>>, extension 1223) at
>> the office of Dr. Moriarty.
>>
>> Sincerely,
>>
>> Sonia Létourneau
>> Secrétaire du doyen | Secretary to the Dean Faculté des études
>> supérieures et postdoctorales | Faculty of Graduate and Postdoctoral
>> Studies Pavillon Hagen Hall
>> 115 Séraphin-Marion (209)
>> Ottawa, ON K1N 6N5
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>> sletourn@uottawa.ca<<mailto:sletourn@uottawa.ca>>
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